

CERTIFICATE IV IN GOVERNMENT INVESTIGATIONS (PSP40416)



ONLINE TRAINING & ASSESSMENT PROGRAM

Commencing 21 July 2020

suitability guidelines apply

The Certificate IV in Government Investigations (PSP40416) is prescribed by the Australian Government Investigations Standards (AGIS) as the minimum qualification required by people engaged to work as a government investigator.

Occupational fields include employment investigations, regulatory compliance, professional standards, and fraud/corruption control. This program will also be available by workshop mode when movement restrictions for the COVID-19 Pandemic are lifted. People who commence the online program may convert to the workshop mode at no cost and with full academic credit for work completed.

AUSTRALIAN GOVERNMENT INVESTIGATIONS STANDARDS

2011

1.5 Investigator qualifications

The minimum level of training or qualification recommended for investigations staff are:

- Certificate IV in Government (Investigation), or equivalent, ...This qualification should be obtained before an officer is primarily engaged as an investigator; otherwise the officer should be under the supervision of a qualified investigator.

SUITABILITY GUIDE: This course is suitable for people currently employed to conduct formal workplace investigations or regulatory compliance; or with employment experience in law enforcement or auditing; or who hold an Australian law/accounting qualification. Other persons who believe they could successfully complete this course should contact the course coordinator to discuss suitability.

COURSE STRUCTURE & ONLINE SESSION DATES

ONLINE SESSION	DATE
1. Evidentiary Principles	21/7/20
2. Investigation Analysis and Planning	28/7/20
3. Evidence Collection	4/8/20
Assessment Tutorial (optional)	7/8/20
4. Recording and Reporting Investigations	11/8/20
5. Recording Witness Interviews	18/8/20
6. Conducting a Formal Record of Interview (ROI)	25/8/20
Assessment Tutorial (optional)	28/8/20
7. Regulatory Compliance	1/9/20
8. Working in Government	8/9/20

Online sessions commence at 9.30am and conclude at 10.30am. They involve the supply of written learning materials supported by structured online training sessions. Students have the option to participate in real-time or view a recorded copy of the training presentation at a later time. Assessment involves the completion of set tasks using an electronic workbook supported by optional online discussion-based tutorials.

FEES

\$1990 (GST-free)

Note: Students paying their own fees are invoiced \$1000 on commencement and \$990 on completion.

REGISTRATION | email Myles Maxwell at myles@sips.edu.au

For further details contact us at:

TELEPHONE: (02) 8005 6248 | **EMAIL:** info@sips.edu.au

SYDNEY INSTITUTE OF PROFESSIONAL STUDIES (RTO: 90831)

SIPS
.edu.au