

CERTIFICATE IV IN GOVERNMENT INVESTIGATIONS (PSP40416)



ONLINE TRAINING & ASSESSMENT PROGRAM Public Course – Flexible Completion

suitability guidelines apply

The *Certificate IV in Government Investigations (PSP40416)* is prescribed by the Australian Government Investigations Standards (AGIS) as the minimum qualification required by people engaged to work as a government investigator. Occupational fields include employment investigations, regulatory compliance, professional standards, and fraud/corruption control.

This course has a **flexible completion mode**. There are 8 subjects delivered as 4 sequential stages and participants receive electronic learning materials progressively on the completion of each stage.

Learning materials include written notes, assessment tasks and a link to an online video presentation for each session. Online assessment tutorials are conducted 'live' fortnightly and participants may register for a tutorial to receive individual and/or group coaching to assist them complete their assessment tasks. Additional tutorial support is available by email for the full enrolment duration.

The qualification may be completed in an accelerated manner (12 weeks) or more gradually at a pace that suits individual circumstances within a 12-month enrolment period.

AUSTRALIAN GOVERNMENT INVESTIGATIONS STANDARDS 2011

1.5 Investigator qualifications

The minimum level of training or qualification recommended for investigations staff are:

- Certificate IV in Government (Investigation), or equivalent, ...This qualification should be obtained before an officer is primarily engaged as an investigator; otherwise the officer should be under the supervision of a qualified investigator.

COURSE STRUCTURE & ONLINE SESSION DATES

| ONLINE SESSION | DATE |
|--|-------|
| 1. Evidentiary Principles | STAGE |
| 2. Investigation Analysis and Planning | 1 |
| 3. Evidence Collection | STAGE |
| 4. Regulatory Compliance | 2 |
| 5. Recording Witness Interviews | STAGE |
| 6. Conducting a Formal Record of Interview (ROI) | 3 |
| 7. Recording and Reporting Investigations | STAGE |
| 8. Working in Government | 4 |

Live online assessment tutorials are conducted on the 1st and 3rd Thursday of each calendar month (other than public holidays). Additional tutorials may be held at the discretion of the course facilitator.

FEES

\$1990 (GST-free)

Note: Students paying their own fees are invoiced \$1000 on commencement and \$990 on completion.

REGISTRATION | email Myles Maxwell at myles@sips.edu.au

For further details contact us at:

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