

# CERTIFICATE IV IN GOVERNMENT INVESTIGATIONS (PSP40416)



Public Access Program | Sydney February 2020  
accelerated blended delivery – suitability guidelines apply

The Certificate IV in Government Investigations (PSP40416) is prescribed by the Australian Government Investigations Standards (AGIS) as the minimum qualification required by people engaged to work as a government investigator. Occupational fields include employment investigations, regulatory compliance, professional standards and fraud/corruption control. It is usually delivered internally for groups of people from the same workplace and this program provides a pathway for people who do not have the opportunity to participate in a course delivered at their workplace.



**SUITABILITY GUIDE:** Currently employed to conduct formal workplace investigations or regulatory compliance; or with employment experience in law enforcement or auditing; or hold an Australian law/accounting qualification. People not meeting the above description, but believe they could complete this course, should contact the course coordinator to discuss suitability.

**COURSE STRUCTURE:** The program (full course) consists of 2 stages:

## STAGE 1 – (3-Day training and assessment workshop)

This stage consists of the 8 workshop training sessions: (1) Evidentiary Principles; (2) Investigation Analysis and Planning; (3) Investigative Interviewing; (4) Recording Witness Interviews; (5) Recording Respondent Interviews; (6) Regulatory Compliance; (7) Inspections and Evidence Collection; (8) Recording and Reporting Investigations.

## STAGE 2 – (Self-Managed assessment projects)

Stage 2 involves receiving electronic templates to facilitate a further demonstration of competencies performed in stage 1 relating to the technical investigation units. Additional electronic templates will also be provided to facilitate assessment tasks relating to the generic public sector units. Participants who meet the course suitability guide should be able to complete the generic public sector tasks without additional study/training however learning materials and telephone coaching will also be supplied as required.

\*The first 2-days of stage 1 may be completed as a stand-alone course to receive the *Certificate in Corporate Investigations* (non-AQF award) – see website for further details on content and costs for this short 2-day professional course.

## SYDNEY WORKSHOP

19-21 February 2020

Castlereagh Boutique Hotel

169 Castlereagh St, Sydney CBD

The workshop runs from 9.15am to 4pm and includes beverages, morning tea and a light lunch.

**Fee: \$1990** (GST-free)

This is the full fee and no additional costs apply.

**Group Discount:** \$1790 per person when 3 or more from the same workplace attend the same workshop and their fees are included on the one invoice.

To receive an information package or organise a call-back from the course coordinator email us at [info@sips.edu.au](mailto:info@sips.edu.au)

**REGISTER ONLINE AT: [sips.edu.au](http://sips.edu.au)**

Alternatively, email name of attendee/s to [info@sips.edu.au](mailto:info@sips.edu.au) and we will reply with confirmation.

Note: Workshop registration will close when course is fully booked, and workshop dates may be vacated at the discretion of organisers.

Further details available from website or contact us at:

**TELEPHONE:** (02) 8005 6248 | **EMAIL:** [info@sips.edu.au](mailto:info@sips.edu.au)

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